



**Education and Training Provider Name:** Harlow Marketing Inc

**Academic Program Name:** Registered Apprenticeship

**Occupational Sector:** office & administrative support

**Occupation(s):** computer operator (43-9011.00)

**Address/Location:** 2620 Keenan Ave, Dayton, OH 45414

**Length of Program / Duration:** 4000

**Type of Attainment:** Ohio State Apprenticeship Council Certificate of Completion of Apprenticeship

**Program Entry/Start:** The schedule for taking applications varies. Please contact the sponsor for this information.

**Program Description/Synopsis:** Monitor and control electronic computer and peripheral electronic data processing equipment to process business, scientific, engineering, and other data according to operating instructions. Monitor and respond to operating and error messages. May enter commands at a computer terminal and set controls on computer and peripheral devices.

**Program Pre-Requisites:**

- > **Age:** 18 (16 if in school-to-apprenticeship)
- > **Existing employment with sponsor:** Not Required
- > **High school / GED:** Required
- > **Driving license:** Not Required
- > **Clean criminal record:** Not Required
- > **Previous experience:** (Not specified.)
- > **Miscellaneous:** Aptitude test

**Program Accreditation:** Registered Apprenticeship program approved by the Ohio State Apprenticeship Council

**Program Training Capacity:** Varies based on industry demand, and is determined by the training provider.

**Tuition/Cost:** Varies based on industry demand, and is determined by the training provider.

**Registration Fee:** (Not applicable.)

**Completions to Date:** 0

**Current Enrollment:** 1

**Completion Rate:** (Not applicable. No enrollment to date.)

**Job Placement:** Registered apprentices are full-time employees.

**Non-Credit Certificate Program:** Yes

**Program Phone Number:** 937-274-1905

Last modified August 7, 2014